

Martha's Vineyard Museum  
Lighthouse Rental Reservation Form

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: Daytime: \_\_\_\_\_ Evening: \_\_\_\_\_

Alternate Contact Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: Daytime: \_\_\_\_\_ Evening: \_\_\_\_\_

Which lighthouse would you like to reserve?

East Chop  Edgartown  Gay Head For Date: \_\_\_\_\_

Time: Gate Opening \_\_\_\_\_ Gate Closing \_\_\_\_\_

(Please allow time for setup and removal of chairs, etc.)

Approximate number of guests: \_\_\_\_\_

For an event at the East Chop Lighthouse with guests of 50 or more, you will need to contact the police department for the Town of Oak Bluffs, and arrange for a detail officer for the longevity of event.

\*\*\* \_\_\_\_\_ (initial)

Are you having chairs set up?  Yes  No If "yes", please specify rental company:

\_\_\_\_\_

Please arrange rental delivery and pickup times as close to the event as possible. This extra time is included in your reservation. Please note: No Tents. Also, you (not MVM or the lighthouse keepers) are responsible for all setup and cleanup. No vehicle access at Gay Head due to the fragile nature of the cliffs.

\*\*\* \_\_\_\_\_ (initial)

Will you need access to electricity for music?  Yes  No

If "yes", you must call the Lighthouse Keeper to make arrangements. Soft music only, please.

The fee for the use of a lighthouse is \$300.00 per hour. In order to have a confirmed reservation, you must return this form with a nonrefundable deposit of \$100.00. The balance is due at least thirty days before the event. In the event of inclement weather, if you decide not to use the property, you will be refunded the balance. We strongly suggest that you have a predetermined backup plan.

\*\*\* \_\_\_\_\_ (initial)

Enclosed is a check made out to the Martha's Vineyard Museum

Please charge my payment to MasterCard or Visa:

Name on Card: \_\_\_\_\_

Card # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Your signature: \_\_\_\_\_

Return to: Martha's Vineyard Museum P O Box 1310 Edgartown, MA 02539-9710

Fax 508.627.4436 or email bmayhew@mvmuseum.org

PLEASE TELL US HOW YOU HEARD ABOUT LIGHTHOUSE RENTALS

Word of mouth  Newspaper  Website  Called the Museum  Chamber of Commerce

Other \_\_\_\_\_